List all Part Number and/or Components Required:

|  |  |  |  |
| --- | --- | --- | --- |
| Marketing | Marketing | Procurement | Procurement |
| **Part Number** | **Description** | **Supplier** | **Delivery Time** |
| 3907 | Little Green Pet Pro | Donlim | 10/1/24 |
| 1644112 | Tank Sticker POP | Grandville Printing | 10/1/24 |
| 1644113 | Handle Sticker POP | Grandville Printing | 10/1/24 |
| 1645197 | VPP Sticker | Grandville Printing | 10/1/24 |
|  | 3903 Model Number Label | Jessica Humble | 10/1/24 |

Instructions:

1. Take unit of 3907
2. Take all contents out of box.
3. Cut prongs off cord
4. Place Tough Stain Tool on Tool Holder

A vacuum cleaner with a hose

Description automatically generated

1. Glue Crevice Tool on to Tool Holder

A close up of a black object

Description automatically generatedA vacuum cleaner with a hose

Description automatically generated

1. Lift up handle and place the Tank Sticker (1644112) onto the front of the tank.

A blue and white sign

Description automatically generatedA close-up of a vacuum cleaner

Description automatically generated

1. Place the Handle Sticker POP (1644113) on the green handle of the unit.

A blue and white sign

Description automatically generatedA yellow rectangular sign with blue text

Description automatically generatedA close-up of a vacuum cleaner

Description automatically generated

1. Apply VPP sticker to the back of the machine.

A vacuum cleaner with a green handle

Description automatically generated

1. Place the 3903 Model Number Label over the 3907 number on the carton.

A group of boxes with images

Description automatically generated

1. Add the red Product Flow Team label to the front of the carton.

A red box with white text

Description automatically generatedA group of boxes with images

Description automatically generated

A red box with white text

Description automatically generated

1. Repalletize per the 3903 pallet diagram on the supplier site. Stain Trapper Tool and Rubber Nubs are not included in product and should be left out of the carton.

A blue and red cubes on a pallet

Description automatically generated